

KENT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

Finance Committee Meeting, October 7, 2013

Present: Dick Hawkins, Chairman; Beverly Birkmire, Board Member; Richard Kalter, Board Member; Joe Harding, Public Representative; Jacqueline Adams, Library Director

The meeting was called to order at 9 am.

The agenda for the meeting was reviewed. No changes were made.

The minutes of the previous meeting were reviewed. Ms. Birkmire moved to approve the minutes as submitted. Mr. Kalter seconded the motion, which was approved unanimously.

The committee discussed how best to represent the gift from the Chestertown Library, Inc. The committee agreed to recommend the funds be used to off-set book purchases.

The committee discussed the bank account statement. The committee noted that technical difficulties had prevented deposits from being made in a timely manner. It was further noted that the problems were being addressed.

The committee discussed the grant reimbursement procedures.

Beverly Birkmire moved that the Finance Committee recommend to the full board approval to amend the FY 2013 budget to add to both revenue and expenses \$43,051 for State of Maryland payment of employee retirement benefits. It was unanimously approved.

The meeting was unanimously adjourned at 9:52 am.

Dick Hawkins
11/4/13