

Kent County Library Board of Trustees

Minutes of the March 26, 2018 Meeting

Present: Charles Lerner, Vice President; Elisabeth Tully, Secretary; Valerie Overton, Trustee; John Queen, Trustee; Jacqueline Adams, Director; Patty Clark, Staff Member; Ashley Fedele, Staff Member; Sabina Minney, member of the public.

Mr. Lerner chaired the meeting. The meeting was called to order at 4:03 pm.

Absent: President Joe Harding; Earl Runde, Treasurer; Michael Ferreira, Trustee

The minutes of the previous meeting were reviewed. Ms. Tully moved to approve the minutes as submitted. Ms. Overton seconded the motion, which was approved unanimously.

Trustee Updates

Ms. Adams introduced Ms. Clark and Ms. Fedele to the trustees, who presented the digital information available for library patrons. There was active discussion of the many digital offerings available. Ms. Clark and Ms. Fedele left the meeting.

Finance Committee & Treasurer's Report

Mr. Lerner informed the trustees Mr. Runde had reported that the current bank balance was \$489,504.54 and that the balance was high due to the recent receipt of \$145,000 for the HVAC renovation that had been remitted to the county but the check had not been cashed yet.

Ms. Adams presented the expenditures and budget projections charts.

There was no Finance Committee report as the committee had not formally met.

Director's Report

Ms. Adams reviewed the schedule for the renovation of the children's and teen/collaborative area.

Ms. Adams reported that she had met with our representative at Benecon to discuss the FY 2019 benefits package and that he will attend the April meeting.

In response to a request at the February meeting Ms. Adams reported on the cybersecurity protections of library information noting that no enterprise level services is hosted as the library but it is in the Polaris system.

Ms. Adams reported that she, Joe and Michael had met with Shelly Herman and Pat Merritt to discuss the FY 2019 budget request and that the formal presentation before the County Commissioners is scheduled for 6:00 pm on April 10.

Funding Partner Reports

Foundation for the Kent County Public Library

The next meeting is on April 26.

Friends of the Kent County Public Library

There was a presentation about the bench to be paid by the Friends was made at the last Friend's meeting

Facilities Committee

Nothing to report.

Strategic Pre-Planning

Ms. Tully reported that planning meetings are being scheduled.

Policies & Procedures

It had been previously determined to discuss policy and procedures proposals at the April meeting.

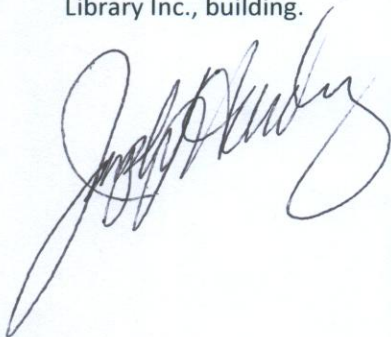
New Business

Ms. Adams presented a recommendation to be made to the KCPL Foundation at its next meeting on April 26 related to gaming stations and systems for the teen/collaborative space and laptops. A motion to adopt the recommendation for \$8000 was proposed by Ms. Tully, seconded by Ms. Overton and approved unanimously.

No further business was brought before the trustees.

Ms. Tully moved to adjourn the meeting. Ms. Overton seconded the motion. The meeting was adjourned at 5:06 pm.

The next meeting of the Board of Trustees will be on April 30, 2018 at 4:00 pm in the Chestertown Library Inc., building.

A handwritten signature in black ink, appearing to read "Joseph P. Overton", is written in a cursive style. The signature is located at the bottom left of the page, below the text of the meeting minutes.