

Kent County Public Library Board of Trustees

Minutes of the January 6, 2014 Meeting

Present: Richard Kalter, President; Barbara Macbeth, Vice President; Beverly Birkmire, Treasurer; Joseph Harding, Trustee; Clayton Newell, Trustee; Harry Packard, Trustee; Jacqueline Adams, Director; Chris Walmsley, Staff Member

The meeting was called to order at 10:00 am.

Mr. Kalter noted the approved absence of Wendy Costa.

The minutes of the previous meeting were reviewed. Mr. Packard moved to approve the minutes as submitted. Mr. Newell seconded the motion. The motion was approved with Mr. Harding abstaining from the vote.

The agenda was reviewed. No changes were made.

Mr. Kalter noted and thanked Ms. Adams for the positive press the Library had received.

Election of Officers

Mr. Packard moved to maintain the same officers as the previous year. Mr. Harding seconded the motion. The Board of Trustees discussed conflicts of interest with regard to the various affiliated organizations. The motion was approved, with Ms. Birkmire voting against the motion.

Committee Appointments

Mr. Kalter create a finance committee to be chaired by Mr. Harding with Ms. Birkmire and Mr. Kalter as members of the committee.

Mr. Kalter created an evaluation committee to be chaired by Mr. Newell with Ms. Macbeth as a member of the committee.

Mr. Kalter created a facilities committee to be chaired by Mr. Packard with Mr. Newell as a member of the committee.

Mr. Kalter created a communications committee to be chaired by Ms. Macbeth with Ms. Costa as a member of the committee.

Mr. Kalter created a working group for health insurance to be chaired by Ms. Macbeth to explore options related to health insurance for employees.

Mr. Kalter created a working group for the website and internet presence of the Library to be chaired by Mr. Kalter with Mr. Harding, Mr. Hawkins and Ms. Celeste-Alexander as members of the group.

Mr. Kalter appointed Mr. Harding and Ms. Birkmire as representatives to the Friends of the Library Board.

Meeting Schedule

The Board of Trustees discussed various meeting times and schedules. The Board of Trustees decided to schedule regular meetings for the second Wednesday of the month at 4pm.

No further business was brought before the Board of Trustees.

The meeting was adjourned unanimously at 11 am.

