

## KENT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

### Finance Committee Meeting, March 4, 2014

Present: Joseph Harding, Chairman; Beverly Birkmire, Board Member; Richard Kalter, Board Member; Sarah Schut, Public Representative; Jacqueline Adams, Library Director; Chris Walmsley, Staff Member

The meeting was called to order at 1:35 pm.

The minutes of the previous meeting were reviewed. Mr. Kalter moved to approve the minutes as submitted. Ms. Birkmire seconded the motion, which was approved unanimously.

Ms. Adams informed the committee of the hire of Natalie Lane for the position of Head of Children and Youth Services. The committee discussed a travel stipend of \$250 for Ms. Lane. Ms. Birkmire moved to recommend to the full board approval of a travel stipend of \$250 for Ms. Natalie Lane. Mr. Kalter seconded the motion, which was approved unanimously.

### FY15 Budget Submission

The committee discussed budget submission for Fiscal Year 2015 and health benefits solutions for Fiscal Year 2015.

The committee discussed including targeted contributions in the budget narrative.

The committee discussed the appropriate amount of revenue from donations to represent in the budget.

No further business was brought before the committee.

Ms. Birkmire moved to adjourn the meeting. Ms. Schut seconded the motion, which was approved unanimously. The meeting was adjourned at 2:50 pm.

The next meeting of the finance committee will be on March 7, 2014 at 11:30 am.

A handwritten signature in blue ink, appearing to be 'Sarah Schut', is written over the final paragraph of the document.